

**DRAFT**  
**Tivoli Village Planning Board Meeting**  
**Minutes of Monthly Planning Board Meeting**  
**November 17, 2008**

**CALL TO ORDER/ DETERMINATION OF QUORUM**

Meeting was opened at 7:05 pm and a quorum was determined to be present for the conduct of business.

Planning Board Attendees:

Vice Chairman Harry Colgan  
Robert Roff  
Navin Sharma  
Alternate: Leigh Palmer

Also Present:

Mayor Tom Cordier  
Building & Zoning Enforcement Officer Steve Buso  
Kim M. Patenaude  
Wendy A. Richard  
Recording Secretary Marina L. Schmid

Absent: Peter Sweeny

Gary DiMauro  
Alternate Domenic Scarpulla

Vice Chairman Colgan stated that the Board was seating Alternate Leigh Palmer as an acting Board member for this meeting.

New Business

Kim M. Patenaude , 33 Broadway –

- Application for site plan approval for a change of use of a existing building at 57 Broadway.
- A letter of authorization from the owner, Lisa Lynds allowing Ms. Patenaude and Ms. Richard to represent her property at the meeting tonight.
- Diagram of proposed sign with requested hours of operation and request to use A frame folding sign for posted daily specials.

Vice Chairman Harry Colgan stated that the Board was most concerned with hours of operation and the proposed sign. After review and discussion with the applicant concerning the paperwork submitted, it was determined that the Boards concerns have been answered.

Vice Chairman Colgan noted that the sandwich board is a temporary sign and would be used for marketing. Applicant states that it will be put to the left of the entrance and removed daily at closing.

Concerning the parking, Zoning Enforcement Officer stated that the parking will be 2 spaces on the property and 2 spaces on the street.

A motion was made by Navin Sharma and seconded by Leigh Palmer to accept the application and approve the change of use. All in favor. Motion carried.

Old Business

After discussion and review a motion was made by Robert Roff and seconded by Leigh Palmer to accept the minutes from the Monthly Planning Board Meeting on October 20, 2008. All in favor. Motion carried.

### **ADJOURNMENT**

A motion was made by Navin Sharma and seconded by Leigh Palmer to adjourn the meeting at 7:25 pm. All in favor. Motion carried.

Respectfully Submitted,

Marina L. Schmid  
Secretary  
Planning Board